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26 May 2020

OVERVIEW SELECT COMMITTEE

A meeting of the Overview Select Committee will be held on Tuesday 9 June 2020 at **6.00pm** and you are requested to attend.

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least **24 hours** before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

For further information on the items to be discussed, please contact: committees@arun.gov.uk

Members: Councillors Northeast (Chairman), English (Vice-Chair), Bennett, Bicknell, B Blanchard-Cooper, Mrs Catterson, Clayden, Dendle, Dixon, Elkins, Gunner, Huntley, Miss Needs, Miss Seex and Tilbrook

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. **MINUTES**

(Pages 1 - 12)

The Committee will be asked to approve as a correct record the Minutes of the Overview Select Committee held on 10 March 2020.

4. **ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES**

5. **MEETING START TIMES**

The Committee need to agree the start times for the new municipal year meetings.

6. **THE COUNCIL'S RESPONSE TO THE COVID-19 PANDEMIC SITUATION**

(Pages 13 - 32)

The Overview Select Committee are requested to consider the report to Cabinet on 1 June 2020 in which the Council's response to the Covid-19 pandemic situation is detailed, and to receive early thoughts on the Council's recovery phase. The Committee are requested to scrutinise the actions taken and proposals for future delivery of the Council's services, taking into account the lessons learned from this peacetime emergency situation.

7. **CORPORATE PLAN - Q4 END OF YEAR PERFORMANCE OUTTURN**

(Pages 33 - 42)

This report sets out the Q4 performance outturn for the Corporate Plan performance indicators for the period 1 January to 31 March 2020.

The Committee is requested to:

Note the Council's Q4 performance against the targets for the Corporate Plan indicators as set out in this report and Appendix A and Appendix B.

8. **SERVICE DELIVERY PLAN - Q4 AND END OF YEAR PERFORMANCE OUTTURN** (Pages 43 - 64)

This report sets out the Q4 performance outturn for the Service Delivery Plan (SDP) performance indicators for the period 1 January to 31 March 2020.

The Committee is requested to:

Note the Council's Q4 performance against the targets for the Service Delivery Plan (SDP) indicators as set out in this report and Appendix A and B.

9. **CABINET MEMBER QUESTIONS AND UPDATES**

- (i) Cabinet Members will update the Committee on matters relevant to their Portfolio of responsibility.
- (ii) Members are invited to ask Cabinet Members questions and are encouraged to submit these to the Committee Manager in advance of the meeting to allow a more substantive answer to be given.

10. **WORK PROGRAMME 2019/2020** (Pages 65 - 70)

To review and agree the work programme for 2020/21.

Note : Reports are attached for all Members of the Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed, or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – [Filming Policy](#)